

New and Improved Business Online Banking Reference Guide

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| HIGHLIGHTED CHANGES & FEATURES

- Customers will have the ability to use a Soft Token instead of a Hard Token. A Soft Token is a two-factor authentication method using an app downloaded on a device.
- A "*Forgot Password?*" link will now be available. Currently, users have to contact the Bank in order to have their password reset.
- Customers will be able to create, modify, and delete their own recurring internal transfers.
- ACH Manager (used for Direct Deposit and Direct Debit) has improved functionality.
- Designed with terminology geared towards the customer.
- The overall appearance and navigation has improved.

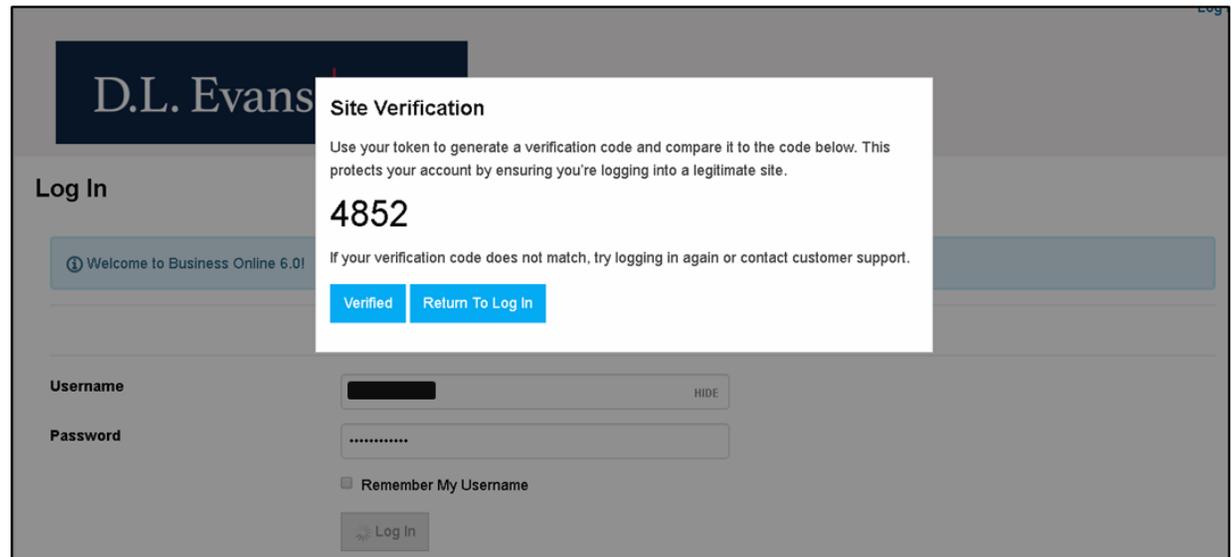
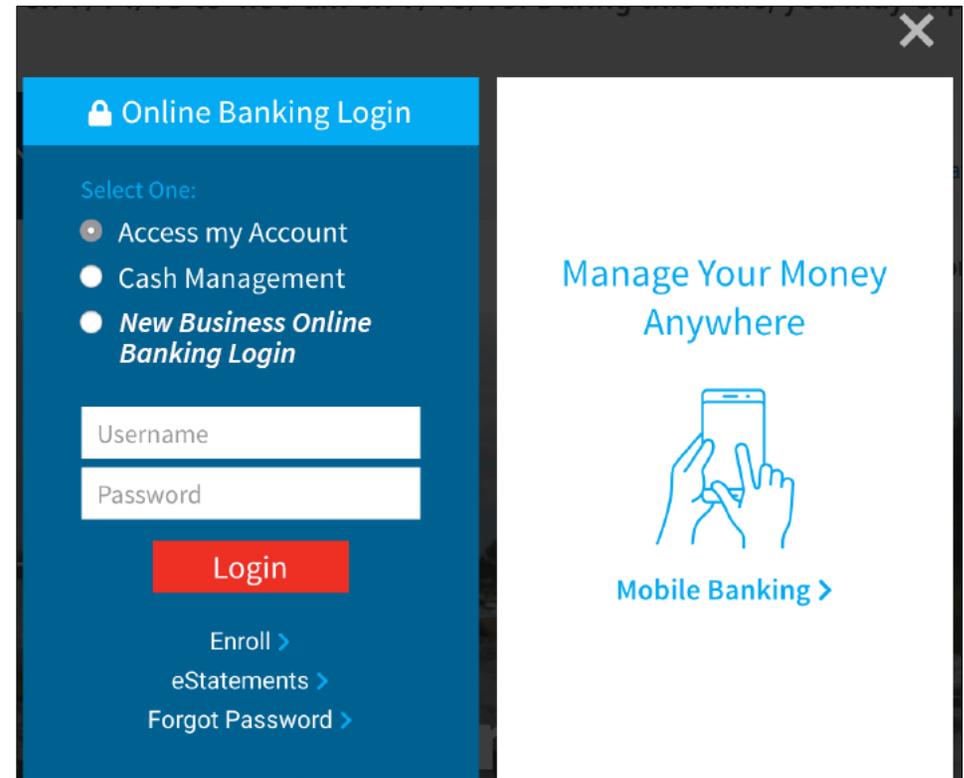
TOKENS - HARD TOKENS

Logging In with a Hard Token

Go to dlevans.com and click on **Online Banking Login**.

Select **New Business Online Banking Login**, enter your username and password, and click **Login**. (Your password is the one-time password from your token followed by your 4-digit PIN.)

A Site Verification pop-up will display. Press the button on the token again and verify that the digits match. If they match, click **Verified**.



| TOKENS – SWITCHING TO A SOFT TOKEN FROM A HARD TOKEN

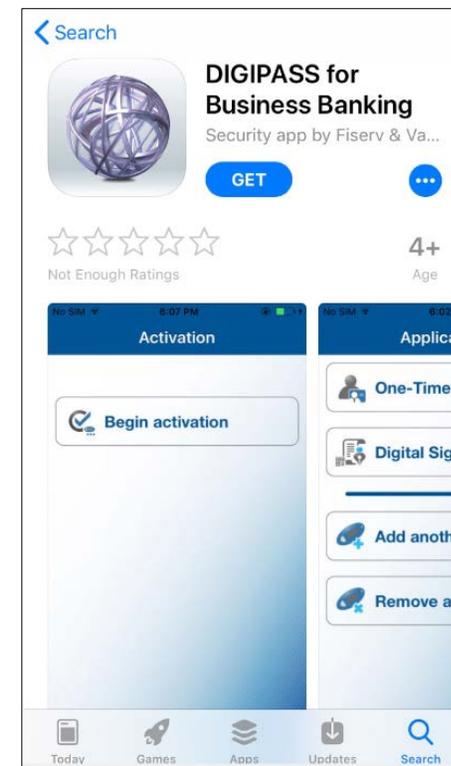
If you currently use a hard token and would like to switch to a Soft Token, follow the steps below in the new Business Online Banking. With a soft token you will be able to log in and process files in the current Cash Management as well as the new Business Online Banking.

- First, download the **DIGIPASS for Business Banking app by Fiserv**.

On iOS, go to your app store and search for “**DIGIPASS for Business Banking**”. Below the app name it will say “**Security app by Fiserv & Vasco**”.

PLEASE NOTE: There are multiple Digipass apps with the same icon for other banks. Please ensure you download and use the correct app or the soft token will not work.

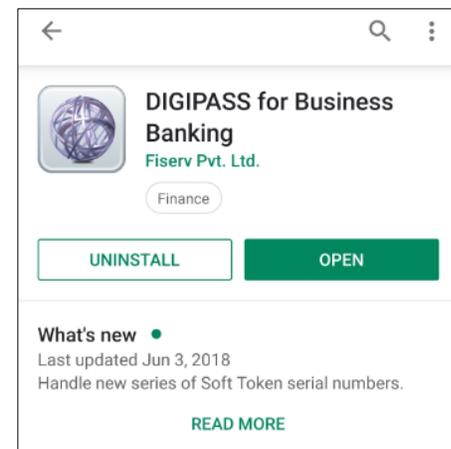
Apple iOS



On Android, go to your play store and search for “**DIGIPASS for Business Banking**”. Below the app name it will say “**Fiserv Pvt. Ltd.**”

PLEASE NOTE: There are multiple Digipass apps with the same icon for other banks. Please ensure you download and use the correct app or the soft token will not work.

Android

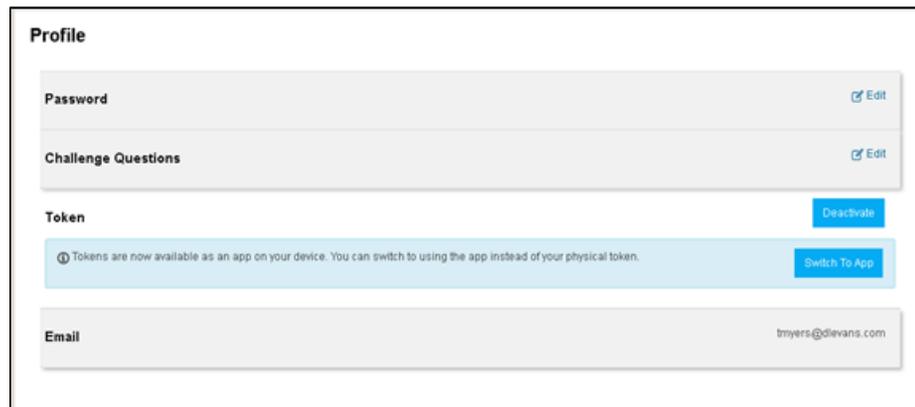


| TOKENS – SWITCHING TO A SOFT TOKEN FROM A HARD TOKEN

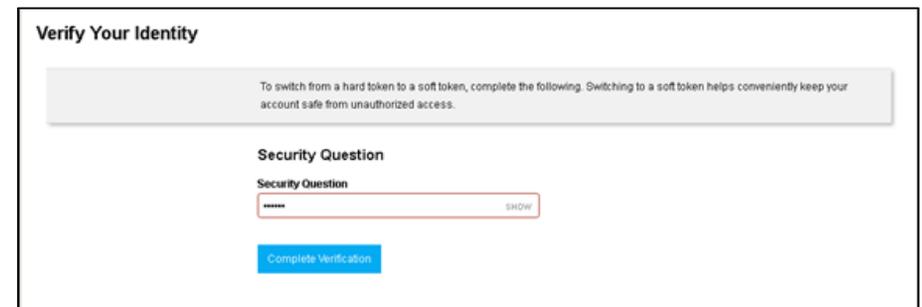
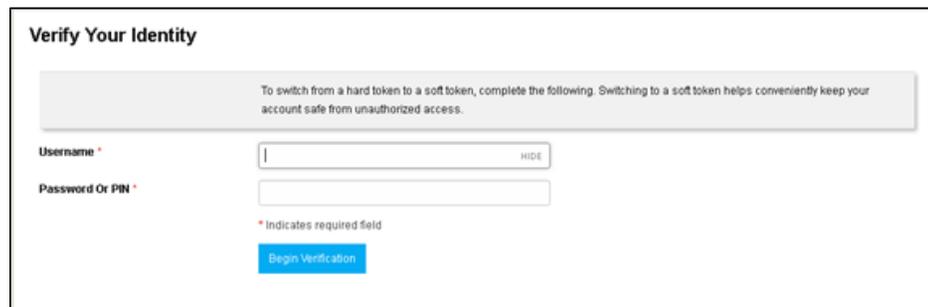
- After downloading the DIGIPASS app, log into Business Online Banking and go to **Profile** in the top-right corner.



- Under Token, click on **Switch to App**.



- Complete the Verify Your Identity section by entering your username and password and then answering your security question. Once your identity has been verified you will be brought back to the Profile page.



| TOKENS – SWITCHING TO A SOFT TOKEN FROM A HARD TOKEN *(continued)*

- Under Device Nickname enter a nickname for the device you are using (e.g., personal phone, tablet, etc.).
- Enter your PIN under “create a PIN” – this can be the same PIN that you are currently using with your hard token.
- Click **Continue**.
- On our website you will now be prompted to enter a One-Time Password. The app will still be on the device code screen - press the “Scan Image” button to scan the image on the website.
- Click on **Begin Activation**.

IMPORTANT: Do not allow your device screen to timeout during this process as it may require you to restart.

Profile

Password [Edit](#)

Challenge Questions [Edit](#)

Token

You can switch from using a physical token to using a token app.

To activate your token, you will need the app on your device. Download and open the app, then click Begin activation below.

Detailed instructions on downloading and starting the app are available.

[Begin Activation](#) [Cancel](#)

| TOKENS – SWITCHING TO A SOFT TOKEN FROM A HARD TOKEN *(continued)*

- Using your DIGIPASS app, scan the image displayed. The app will then give you a device code to enter into the Device Code field.

Token

You can switch from using a physical token to using a token app.

Use the app on your device to scan the image below and enter the device code displayed.



Device Code * SHOW

Device Nickname *

Create A PIN * SHOW
4 digit numeric

* Indicates required field

- Enter the one-time password from the app and click **Complete Activation**.

Token

You can switch from using a physical token to using a token app.

Use the app on your device to scan the image below and enter the one-time password (OTP) displayed.



One-Time Password * SHOW

* Indicates required field

TOKENS – SWITCHING TO A SOFT TOKEN FROM A HARD TOKEN *(continued)*

- You will be brought back to the Profile page and a message will display saying, "Your token was successfully activated".

Token

✔ Your token was successfully activated. ✕

| Device Nickname | Type | Activated | Last Used | |
|-----------------|---------|--------------|--------------|---------------------------------------|
| testachwire | Android | Jul 11, 2019 | Jul 11, 2019 | Edit Delete |

Add Device Close

If you need any assistance, please contact us at **1-866-661-5463**.

Return your hard token by one of the following methods:

- **Branch** – Drop off to your local branch.
- **Mail** – Mail to the following address:

D.L. Evans Bank
375 N. Overland Ave.
Burley, ID 83318

| TOKENS (continued) - SOFT TOKENS

Logging In

Open the DIGIPASS app on your device.

Choose **One-Time Password** at the top. Enter the One-Time Password into the password field on our website, followed by your 4-digit PIN. Click **Log In**.

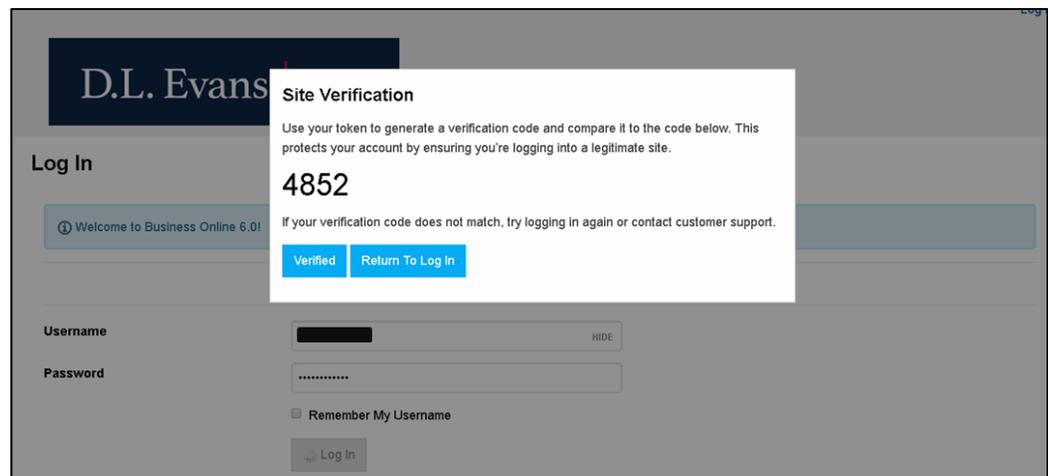
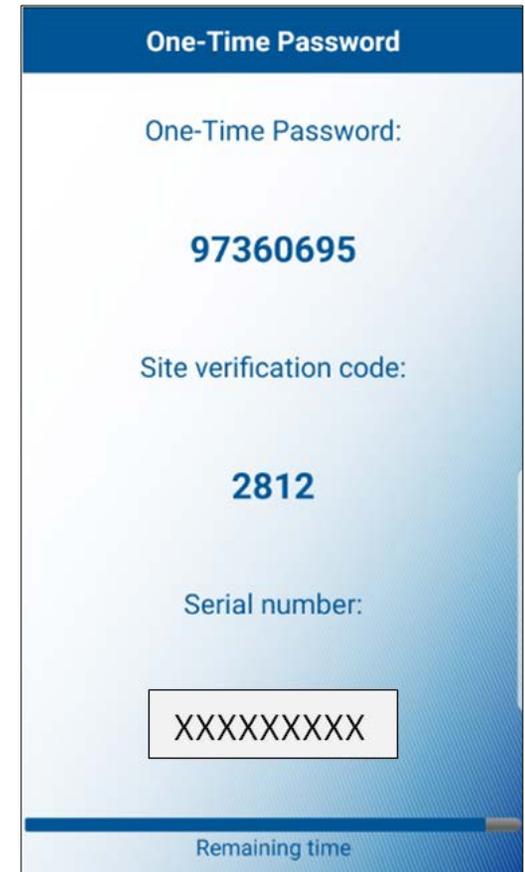
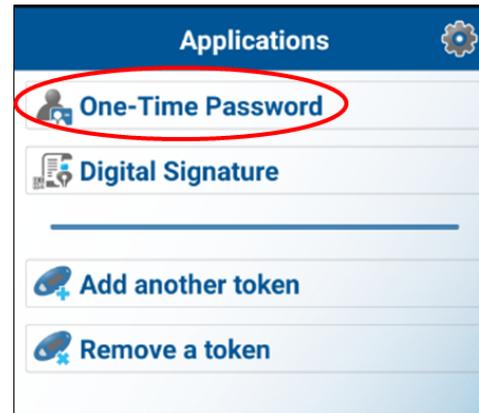
A Site Verification pop-up will display. Verify that the four digits displayed match with the site verification code on your app. If they match, click **Verified**.

If you are logging into the Business Mobiliti app:

Choose **One-Time Password** in the DIGIPASS app and then hold your finger down on the digits of the One-Time Password. It will copy the password to your clipboard.

Switch to the Business Mobiliti app. Press and hold your finger down on the password field until it gives you a prompt to Paste. Once pasted, enter your 4-digit PIN. Select **Log In**.

The Business Mobiliti app will then give you a site authentication code to verify. Switch back to the DIGIPASS app to verify the code. If it matches, select **Continue** in the Business Mobiliti app.



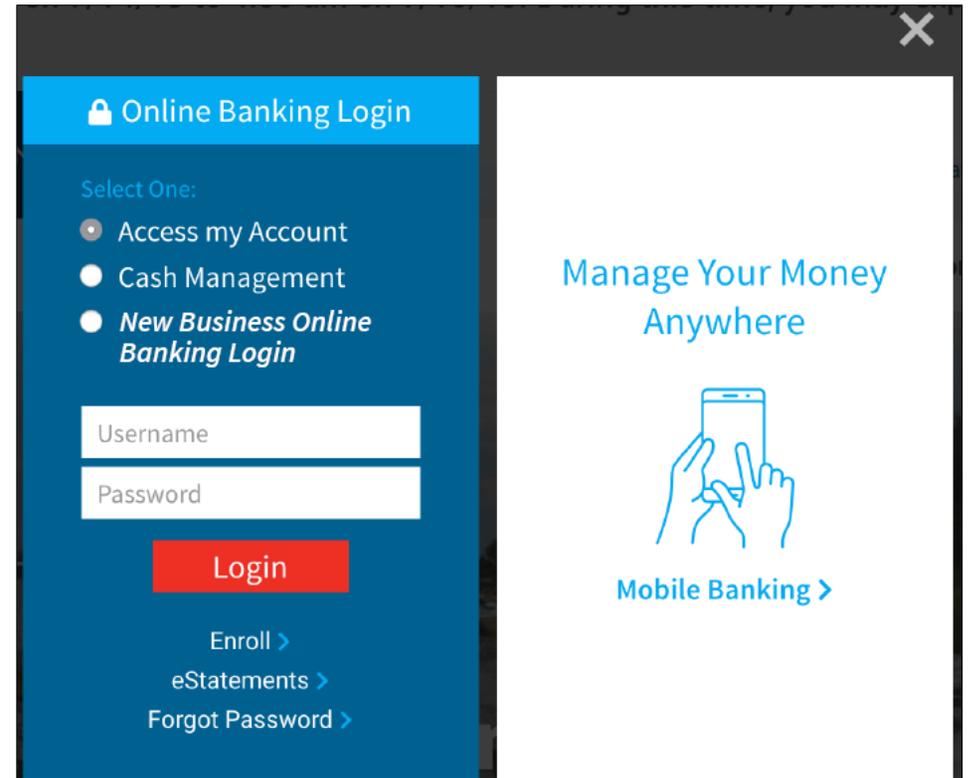
| LOGGING IN

Until October 7, 2019 both Cash Management and the new Business Online Banking platforms will be available. Your credentials have not changed and can be used for either login.

For Cash Management, go to dlevans.com and click on **Online Banking Login**. Click on **Cash Management** and log in as normal.

For the new Business Online Banking, go to dlevans.com and click on **Online Banking Login**. Click on **New Business Online Banking Login**, enter your username and password, and click Login.

If using a token, follow the instructions for Hard Tokens on page 4 or the instructions for Soft Tokens on page 10.



Online Banking Login

Select One:

- Access my Account
- Cash Management
- New Business Online Banking Login*

Username

Password

Login

Enroll >

eStatements >

Forgot Password >

Manage Your Money Anywhere

Mobile Banking >

HOME

The features on the new Business Online Banking Home page are similar to the existing Cash Management.

Accounts shows your accounts and their current balances. Click on account to view detailed balance information, recent transactions, etc.

Payments & Transfers shows pending internal, ACH, and/or Wire transfers that require your review.

Pay or Transfer is a module to transfer funds between accounts, initiate ACH transfers from templates, initiate wires from templates, and has a quick link to Bill Pay.

Checks & Deposits provides a quick link to Positive Pay (if applicable).

Quick Launch provides a shortcut link to our credit card website mycardstatement.com, video tutorials for Business Online Banking, and Reference Guides for Business Online Banking.

CASH MANAGEMENT

D. L. Evans Bank
Idaho's Hometown Community Bank Since 1994

Home Accounts Management Tools Administration Review Account Services Print

You have 1 transfer awaiting review.

5/23/2019 1:52 PM MDT (Refresh)

Home

Favorite Accounts (Edit)

| Account Nickname | Current | Available |
|--------------------------------------|---------|-----------|
| 1GENERAL ACCOUNT (XXXXX3497) | .00 | .00 |
| 3SUPPLIES ACCOUNT (XXXXX3551) | 31.23 | 31.23 |
| 2TESTING SAVINGS ACCOUNT (XXXXX9748) | 15.39 | 15.39 |

- Show all accounts -

Review Transfers

Wire Transfers

| Description | Reason | Amount |
|-----------------|-----------------------|--------|
| TEST [REDACTED] | Review Required Limit | .01 |

ACH Transfers

File Transfers

Fund Transfers

Transfer Funds

Internal ACH Wire

Template: Internal Transfer

From Account: 1GENERAL ACCOUNT (XXXXX3497)

To Account: 1GENERAL ACCOUNT (XXXXX3497)

Amount: 0

Date: 05/23/2019

Handling Instructions (optional)

Begin transfer

Go to Transfer List

Positive Pay Import

File Location: Choose File No file chosen

Template: CM Training 2018

Begin Import

Launch Positive Pay

Quick Launch

Bill Payments

NEW BUSINESS ONLINE BANKING

Home Accounts Payments & Transfers Checks & Deposits Administration

Welcome to D.L. Evans Bank Business Online Banking!

Accounts

| Account Name | Available Balance | Recent |
|-----------------------------------|-------------------|--------|
| 1GENERAL ACCOUNT XXXX03497 | \$0.00 | Recent |
| 3SUPPLIES ACCOUNT XXXX03551 | -\$49,968.77 | Recent |
| 2TESTING SAVINGS ACCOUNT XXX09748 | \$9.40 | Recent |
| TEST LOAN XXX0002828 | | Recent |

Pay Or Transfer

Internal ACH ACH Import Wire Bill pay

Payments & Transfers

Review (0)

Wire

There are no transfers requiring review.

ACH

There are no transfers requiring review.

Issued (12)

Checks & Deposits

Go to positive pay

Quick Launch

CREDIT CARD LOGIN

TUTORIALS

REFERENCE GUIDES

MERCHANT Services

MERCHANT CARD PROCESSING SOLUTIONS

MOBILE PAYMENT PROCESSING SOLUTIONS

| ACCOUNTS

An overview of your accounts is displayed on the Home page when you log in.

To view a specific account, you can select the account from the Home page or you can click on **Accounts** to go to a summary page. From there, you can select the account you want to view.

The screenshot shows the top navigation bar of the D.L. Evans Bank website. The logo "D.L. Evans BANK" is on the left. The navigation menu includes "Home", "Accounts" (circled in red), "Payments & Transfers", "Checks & Deposits", and "Administration". Below the navigation bar is a light blue banner with the text "Welcome to D.L. Evans Bank Business Online Banking!". At the bottom of the banner, there are links for "Edit Accounts", "Print", and "Pay Or Transfer".

The screenshot shows the "Accounts" summary page. The navigation bar is the same as in the previous screenshot. The page title is "Accounts". There are two sections: "Operating" and "No Display Group". Each section contains a table of account balances. A "Print" button is located to the right of each section header.

| Operating | | |
|--------------------------------------|-----------------------------------|-------------------------------------|
| 1GENERAL ACCOUNT XXXXX3497 | Current Balance \$0.00 | Available Balance \$0.00 |
| 2TESTING SAVINGS ACCOUNT XXXX9748 | Current Balance \$15.39 | Available Balance \$15.39 |
| TEST LOAN XXXXXX2828 | | |
| Total | \$15.39 | \$15.39 |

| No Display Group | | |
|--------------------------------|-----------------------------------|-------------------------------------|
| 3SUPPLIES ACCOUNT XXXXX3551 | Current Balance \$31.23 | Available Balance \$31.23 |
| Total | \$31.23 | \$31.23 |

| ACCOUNTS (continued)

When viewing an account, detailed balance information and recent transactions are displayed. Search for transactions and view check images using the module on the right.

Access your statements and eNotices by clicking on the more easily-accessible **Documents** tab (1).

Click on the **Download** tab (2) to export transactions to a .csv, .ofx, .qbo, or .qfx file. A running balance will now be included when exporting to a .csv file.

1 2

Details
Documents
Download
 Print

Account Information

| Balance | Activity |
|---|----------------|
| Previous Day Transactions (-\$0.00 / +\$0.00) | \$0.00 |
| Current Balance | \$0.00 |
| Total Float | \$0.00 |
| Holds | \$0.00 |
| Pending Transactions (-\$0.00 / +\$0.00) | \$0.00 |
| Other Transfers | \$0.00 |
| Today's Float | \$0.00 |
| Available Balance | \$0.00 |
| Line Of Credit | \$0.00 |
| Sweep Account 3 SUPPLIES ACCOUNT 300003551 | \$31.23 |
| Total Funds Available | \$31.23 |

Transactions

● Pending ● Posted

Total debits: -110,186.26 (194) Total credits: +109,705.26 (140)
 Print

| Date | Description | Debit | Credit | Balance |
|------|---|-------|--------|---------|
| ● | Dec 27, 2018 TRANSFER FROM FREE SMALL BUSINESS ACCOUNT 3000003551 | | 0.01 | |
| ● | Dec 27, 2018 DONALD DUCK INC. Reverse Fi 300003582 | 0.01 | | |
| ● | Sep 20, 2018 Testing Positive Pay Return Specs bp662 | | 1.00 | |
| ● | Sep 20, 2018 Testing Positive Pay Return Specs bp662 | | 1.00 | |
| ● | Jul 06, 2018 DONALD DUCK INC. Prefunding 300003582 | 5.00 | | |
| ● | Jul 06, 2018 TRANSFER FROM FREE SMALL BUSINESS ACCOUNT 913003551 | | 5.00 | |
| ● | Jun 15, 2018 DONALD DUCK INC. TESTING PR 300003582 | 10.00 | | |
| ● | Jun 15, 2018 DONALD DUCK INC. #5 300003582 | 15.00 | | |
| ● | Jun 15, 2018 TRANSFER FROM FREE SMALL BUSINESS ACCOUNT 913003551 | | 34.04 | |
| ● | Jun 15, 2018 DONALD DUCK INC. TESTING PR 300003582 | 10.00 | | |
| ● | Jun 14, 2018 TRANSFER TO 3551 BP662 | | 15.00 | |
| ● | May 09, 2018 Testing Description | | 1.00 | |
| ● | Mar 06, 2018 Test File | | 3.20 | |
| ● | Mar 06, 2018 To DDA 913003551 - Testing ACH File bp662 | 16.50 | | |
| ● | Nov 17, 2017 . 1006 | 0.01 | | |
| ● | Nov 17, 2017 Testing Positive Pay - Again bp662 | | 0.02 | |
| ● | Nov 17, 2017 . 1005 | 0.01 | | |
| ● | Oct 30, 2017 Testing Alert Frequency - From 3551 | | 30.00 | |
| ● | Oct 20, 2017 REMOTE DEPOSIT | | 0.01 | |
| ● | Jun 07, 2017 MONTHLY SERVICE CHARGE | 0.05 | | |
| ● | Jun 01, 2017 307674 DDA WITHDRAWAL DL EVANS BANK BURLEY ID ID000059 002779 | 20.00 | | |
| ● | Jun 01, 2017 Miscellaneous Credit | | 20.00 | |
| ● | May 18, 2017 Testing ACH & Wire Manager bp662 | 24.00 | | |
| ● | Feb 01, 2017 DONALD DUCK INC. 02/01/2017 BATMAN | | 0.05 | |
| ● | Dec 14, 2016 EXCESS ACH FILE FEE | | 0.07 | |

More Transactions

Search Transactions

Activity ^{*}

Type ^{*}

Amount

Example: -10 or 10.00-50.00

Check Number

Example: 101 or 101-120

* Indicates required field

Search
Clear Search

Check Image Viewer

Check Number ^{*}

Example: 101

* Indicates required field

View Image

INTERNAL TRANSFERS

Internal transfers can be made from either the Home page or from the **Payments & Transfers** page under the **Internal** tab.

Also under Payments & Transfers, you can view recently Issued Transfers.

Under Home

The screenshot shows the Home page of the online banking interface. The navigation bar includes Home, Accounts, Payments & Transfers, Checks & Deposits, and Administration. A welcome message is displayed at the top. Below the navigation bar, there are sections for Accounts, Payments & Transfers, and a right-hand sidebar for Internal transfers. The 'Pay Or Transfer' link in the top right of the Accounts section is circled in red.

| Account Name | Available Balance | Action |
|-------------------------|----------------------|--------|
| SPENDING CHECKING XXXXX | \$ | Recent |
| BILLS CHECKING XXXXX | \$ | Recent |
| CREDIT CARD ACCT XXXXX | | Recent |
| 2018 RAM 3500 XXXXX | Principal Balance \$ | Recent |

Internal (Hide)

From Account *
SPENDING CHECKING XXXXX
Available balance: \$

To Account *
BILLS CHECKING XXXXX
Available balance: \$

Date *
7/12/2019 [SELECT] [Repeat...]

Amount *
[Input Field]

Description
[Input Field]

* Indicates required field

[Preview Transfer]

Under Payments & Transfers

The screenshot shows the Payments & Transfers page. The navigation bar includes Home, Accounts, Payments & Transfers, Checks & Deposits, and Administration. The 'Payments & Transfers' navigation item is circled in red. Below the navigation bar, there are tabs for Internal and Bill Pay. The 'Internal' tab is selected and circled in red. The main content area is titled 'Create A Transfer' and contains a form to complete a transfer between accounts.

Internal [Bill Pay]

Create A Transfer

Complete the following to transfer funds between accounts at this institution.

From Account *
SPENDING CHECKING XXXXX5107
Available balance: \$50.00

To Account *
BILLS CHECKING XXXXX5468
Available balance: \$1,587.72

Date *
7/12/2019 [SELECT] [Repeat...]

Amount *
[Input Field]

Description
[Input Field]

* Indicates required field

[Preview Transfer]

ACH MANAGER

ACH Manager is now accessed by going to **Payments & Transfers** and then clicking on the **ACH** tab.

ACH Manager has been upgraded to ACH Manager 4.0, which has a new user-friendly look and functionality. Instead of displaying in a separate pop-up window, ACH Manager is now under one tab within the Payments & Transfers page.

Your recent ACH files are immediately displayed and can be viewed, copied, edited, or deleted all from one place.

A search module is now available to easily find a previous file. See **Search Activity**.

CASH MANAGEMENT

NEW BUSINESS ONLINE BANKING

Payments & Transfers

Internal **ACH** Wire Bill Pay

ACH

Activity Templates File import templates Incoming + New payment + New collection + Import file Help

| Date | Description | Status | Withdrawal | Deposit | Type | Report |
|--------------|------------------------------------|-------------|------------|----------|---------|------------------|
| Apr 12, 2019 | BUR04082019REIMB (2).csv | Saved | 2,280.55 | 2,280.55 | Payment | Copy Edit Delete |
| Apr 09, 2019 | BUR04082019REIMB (2).csv | Saved | 2,280.55 | 2,280.55 | Payment | Copy Edit Delete |
| Apr 09, 2019 | hilton reimb original.csv | Saved | 2,280.55 | 2,280.55 | Payment | Copy Edit Delete |
| Apr 09, 2019 | hilton reimb original.csv | Saved | 2,280.55 | 2,280.55 | Payment | Copy Edit Delete |
| Apr 02, 2019 | *Master Payroll File | Disapproved | 0.10 | 0.10 | Payment | Copy |
| Apr 02, 2019 | *Master Payroll File | Disapproved | 0.10 | 0.10 | Payment | Copy |
| Apr 02, 2019 | *Master Payroll File | Disapproved | 0.05 | 0.05 | Payment | Copy |
| Apr 02, 2019 | *Master Payroll File | Disapproved | 0.05 | 0.05 | Payment | Copy |
| Apr 02, 2019 | *Master Payroll File | Disapproved | 0.04 | 0.04 | Payment | Copy |
| Apr 02, 2019 | *Master Payroll File | Disapproved | 0.01 | 0.01 | Payment | Copy |
| Mar 21, 2019 | Test | Saved | 0.01 | 0.01 | Payment | Copy Edit Delete |
| Mar 15, 2019 | Excel Spreadsheet to import.txt | Saved | 0.02 | 0.02 | Payment | Copy Edit Delete |
| Feb 08, 2019 | TFAPD002.21.19cc.txt | Saved | 0.00 | 0.00 | Payment | Copy Edit Delete |
| Feb 08, 2019 | aTFCCO_AP_ACH2.27.TXT | Saved | 0.00 | 0.00 | Payment | Copy Edit Delete |
| Nov 30, 2018 | Excel Spreadsheet to import.txt | Saved | 0.02 | 0.02 | Payment | Copy Edit Delete |
| Oct 19, 2018 | Pearl Group Homes 10.17.2018.txt | Saved | 0.00 | 49.00 | Payment | Copy Edit Delete |
| Oct 19, 2018 | Pearl Group Homes 10.17.2018.txt | Saved | 49.00 | 49.00 | Payment | Copy Edit Delete |
| Oct 19, 2018 | Pearl Group Homes 10.17.2018.txt | Saved | 49.00 | 49.00 | Payment | Copy Edit Delete |
| Mar 30, 2018 | Twin Falls County Test kamy312.txt | Saved | 0.00 | 0.00 | Payment | Copy Edit Delete |
| Mar 30, 2018 | Twin Falls County 2.1.2019.txt | Saved | 0.00 | 0.00 | Payment | Copy Edit Delete |

Search activity

Date: All activity

Type: All types

Amount:

Example: 40 or 10.00-50.00

Tax identification number: All

Description:

Reference number:

Priority: All

Status: All

* Indicates required field

Search Clear search

[More ACH activity](#)

| WIRE MANAGER

Wire Manager is now accessed by going to **Payments & Transfers** and then clicking on the **Wire** tab.

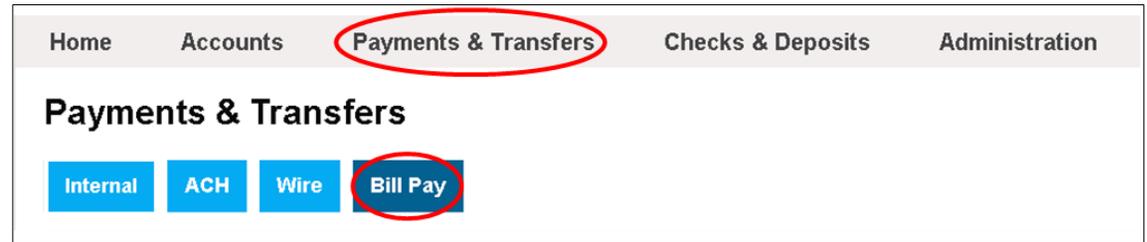
At this time, Wire Manager has the same look and functionality, but is now under one tab within the Payments & Transfers page without a pop-up window being opened.

The screenshot displays the 'Payments & Transfers' section of a web application. The navigation menu at the top includes 'Home', 'Accounts', 'Payments & Transfers' (highlighted with a red circle), 'Checks & Deposits', and 'Administration'. Below the navigation, the 'Payments & Transfers' title is followed by four tabs: 'Internal', 'ACH', 'Wire' (highlighted with a red circle), and 'Bill Pay'. The 'Wire' sub-section is titled 'Wire' and contains a 'Select Wire Transfer Criteria' list with the following options: 'Inquire Wire Transfer' (selected), 'Change Wire Transfer', 'New Wire Transfer', 'New Wire Transfer Using Existing Transfer', 'Delete Wire Transfer', 'Review Wire Transfer', 'Wire Transfer Template', and 'Review Wire Transfer Template'. To the right of the list are input fields for 'Transfer Type' (set to 'Outgoing'), 'Transfer Description', 'Date Range' (07/12/2019), 'Amount Range', 'Client Name', 'Reference Number', and 'Wire Number'. A 'Submit' button is located at the bottom right of the form.

| BILL PAY

Bill Pay is now accessed by going to **Payments & Transfers** and then clicking on the **Bill Pay** tab.

Bill Pay will open in a separate tab/window as before and has the same look and functionality.



| POSITIVE PAY

Positive Pay is now accessed by going to the **Checks & Deposits** page and clicking on the **Positive Pay** tab.

Positive Pay has the same look and functionality, but is now under one tab within the Checks & Deposits page without a pop-up window being opened.

Home Accounts Payments & Transfers **Checks & Deposits** Administration

Checks & Deposits

Stop Payments **Positive Pay** Deposit Checks

Positive Pay

Overview Review Import a File Import Exceptions Items Import Templates

Positive Pay Overview

Item Review

No Items To Review

Import a File

File Name No file chosen

Template

Add an Item

Account Number

Check Number

Date

Amount

Payee

Reference Number

Type

File Template List

| Template | Type |
|----------------------------------|-----------|
| CM Training 2018 | Delimited |
| djkdkl | Delimited |
| Filer SD | Delimited |
| General | Delimited |
| Jen Pos Pay | Delimited |

1 - 5 of 13 Templates

Item Search

Account

Tran Date Through

Amount Through

Check Number Through

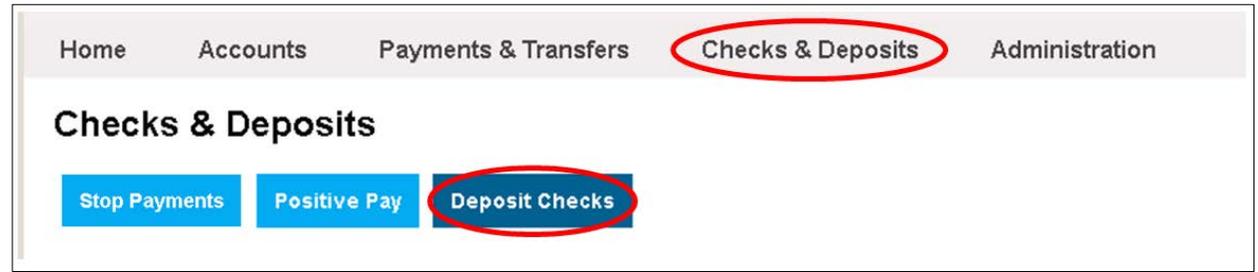
Status

Import Exceptions 1 - 7 of 7 Files

| File Name | Import Date/Time | Template | Exception Count |
|--|------------------------------|----------------------|-----------------|
| Copy of 02-17-19 to 02-23-19.txt | February 26, 2019 at 4:53 PM | TEST PT | 8 |
| Copy A of 3-26-19.txt | March 28, 2019 at 6:05 PM | Test Con | 16 |
| DL Evans Pos Pay Test.txt | April 03, 2019 at 12:09 PM | CM Training 2018 | 6 |
| FilerSDPositivePay4-4-2019 (1).txt | April 04, 2019 at 12:34 PM | POS Pay Test April 3 | 6 |
| FilerSDPositivePay4-4-2019.txt | April 04, 2019 at 12:41 PM | Filer SD | 3 |
| FilerSDPositivePay4-4-2019.txt | April 04, 2019 at 12:42 PM | Filer SD | 3 |
| FilerSDPositivePay4-4-2019 (2).txt | April 04, 2019 at 12:47 PM | Filer SD | 6 |

| DEPOSIT CHECKS

Remote Deposit/Business Capture is now accessed by going to **Checks & Deposits** and clicking on **Deposit Checks**. Remote Deposit will open in a separate tab/window as before and has the same look and functionality.



| ADMINISTRATION

Administrative options now have tabs to navigate between Employee Profile & Permissions, Employee Accounts, and Business Role Definitions.

Within these options, the look and functionality is the same, but is now under one tab within the Administration page without a pop-up window being opened.

CASH MANAGEMENT

| Administration | Review | Account Services |
|--|-----------------------------|------------------|
| Employee Profile & Permissions Accounts Inquire Fund Transfer Access Change Fund Transfer Access Inquire File Transfer Access Change File Transfer Access | Fund Transfer Groups | |
| Business Role Definitions | | |

NEW BUSINESS ONLINE BANKING

Administration

Employee Profile & Permissions Employee Accounts Business Role Definitions

Employee Profile & Permissions

Select User Criteria

Inquire Employee
Go To... Codes ▼

Change Employee
 New Employee
 New Employee Using Existing Employee
 Delete Employee

Name:

Username:

Submit Clear